

REPUBLIC OF TRINIDAD AND TOBAGO

THE COMPANIES ACT, 1995

APPLICATION FOR NAME SEARCH AND NAME RESERVATION

Information MUST be typed or written in block letters.

Please read carefully ALL instructions at the back of this form before completing it.

1. Name of Applicant .....

Full Address .....

Postal Address .....

(if different from above) .....

Telephone No. ....

2. Proposed Name .....

Alternative names (if any) in order of preference:

(a) .....

(b) .....

3. Purpose of Name Search/Reservation (Please tick appropriate box):

Incorporation       Amalgamation       Extension       Change of Name

Profit

Non-profit

Unlimited

Public

Replacement of lost name reservation

Other (Please specify)

4. If for a change of name, state present name of company and registration number:

5. If for an amalgamation, state names of amalgamating companies and respective registration numbers:

Signature of Applicant .....

Dated the ..... day of ....., 20.....

**FOR OFFICIAL USE ONLY**

Name reserved until ( <i>specify date</i> )	For Register
<input type="checkbox"/> ..... <input type="checkbox"/> ..... <input type="checkbox"/> .....	See attached letter if name not reserved
..... <i>Signature of authorised officer</i>	

Date Received	Time Received	Application Received by	Application Checked by	Date Checked
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

THE COMPANIES ACT, 1995

APPLICATION FOR NAME SEARCH AND NAME RESERVATION

FORM 25

INSTRUCTIONS

*General*

This form is for use in checking availability of name and for reservation of a name in respect of one company only. The form must be submitted in *duplicate* and presented in *typed* or *printed* form. The copy of the form will be returned to the sender indicating result of search and must, if name is available, be attached to articles when submitted.

An indication that a name is available at this time does not mean that a company is automatically incorporated.

*Item 1*

Set out full name, complete address and telephone number of person making request.

*Item 2*

This form gives the applicant a choice of three (3) names, of which the first name found to be suitable would be *reserved*. Please note that the search would cease at the first suitable (available) name.

*Item 3*

Set out whether the name is for incorporation, amalgamation, extension, replacement of a lost name reservation, other. In cases where an extension or an alteration to a name reserved is desired, the *official* copy of the relevant name reservation must be attached to this form.

Completed documents, in duplicate, and the prescribed fees are to be filed at the office of the Registrar and one set of the duplicate originals would be returned to the company or its representative with the endorsement "Registered" and the date of registration.